Dear Parents and Friends,

**Morning Drop Off**

Now that we have had a few weeks of the new morning arrangements we have decided to adjust the morning drop off for students K-6 AFTER 8.30am.

Up until 8.30am ALL students are dropped off at the netball court drop off zone.

AFTER 8.30am students in Kinder, Year 1 and Year 2 are to be dropped off at the canteen drop off zone so they can walk directly to the amphitheatre. We would like you to NOT stop at the corner as this is where Marian College drop off in the mornings. Please continue down a little to be half way along ~ around bollard #3. This is to ease the congestion on the corner.

A teacher will be on duty at the amphitheatre from 8.30am.

ALL students in Years 3 - 6 continue to be dropped off at the Netball court.

If you have children in K - Yr 6, then you can drop all your children off at the canteen drop off. The primary students will need to walk to the amphitheatre and around and down the stairs near the 5/6 bag rack to the netball court.

I have contacted Lorine Niezabitowski about having the Kiss and Drop parent helpers be at the canteen drop off zone as this is where our smaller children will be, to help them get out of their car safely. They can sign in and pick up their fluro vest from the Infants Multi Purpose Area between Year 1 and 2 classrooms.

We will trial this arrangement for a few weeks beginning NEXT WEEK and see if any further adjustment is needed.

Please note that this arrangement is only while the building works are going on.

Jeanette Black
Principal

**Athletic Carnival Term 3**

**Friday 31st July**

**New date and venue**

The Athletics Carnival for Friday 19/6/2015 is at The Hills Centenary Reserve was postponed due to ground closure and has now been rescheduled for Friday 31/7/2015 at A.H Whaling Reserve, Roxborough Park Road, Baulkham Hills.

The school will accept that the permission note for the 19/6/2015 at Hills Centenary Reserve will also cover the rescheduled date of 31/7/2015 at A.H. Whaling Reserve, Roxborough Park Road, Baulkham Hills.

If any parent has concerns with this, please contact the school office before ASAP on 9654 6751.

**COFFEE VAN and RAFFLE TICKETS at the ATHLETICS CARNIVAL**

A coffee van has been organized for the sports carnival on Friday from 11.00am.

We will also be selling raffle tickets for the Cancer Council as we had a few late donations for Australia’s Biggest Morning Tea.

Tickets - $2.00 each

Prizes are as follows;

1 X $50.00 Masters Gift card
Hills Lodge High Tea for 2
$50.00 GPK voucher (Gourmet Pizza Kitchen Castle Hill)
$50.00 GPK voucher (Gourmet Pizza Kitchen Castle Hill)

Regards
Tanya Eberand
**KISS & DROP ROSTER**  
Term 3 Week 4 2015  
Contact: Lorine Niezabitowski  
MB: 0413 808 840

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>MON</td>
<td>3/8</td>
<td>Maree McNeil &amp; Erin Boffo</td>
</tr>
<tr>
<td>TUES</td>
<td>4/8</td>
<td>Lorine Niezabitowski &amp; Amanda Fradd</td>
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<tr>
<td>WED</td>
<td>5/8</td>
<td>Michelle Bugden &amp; Michelle Ilijanic</td>
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<tr>
<td>THUR</td>
<td>6/8</td>
<td>Justin Liddle &amp; John Edwards</td>
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<tr>
<td>FRI</td>
<td>7/8</td>
<td>Rita Vumbaca &amp; Grainne Boland</td>
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**UNIFORM SHOP ROSTER**  
OPEN Wednesdays 8.30am—10.30am  
Winter Uniform Term 3  
Manager  
Tracey Hinchliffe  
Email: thinchliffe@parra.catholic.edu.au

**GRANDPARENT’S DAY LITURGY**  
Friday 28th August 2015  
An invitation is extended to all the Grandparents in our community to join us in celebrating Grandparent’s Day on Friday 28th August. The day will commence with a liturgy in the hall commencing at 9:10am, open classrooms then morning tea served in the Joseph’s Centre. Please join us in prayer, reflections and singing.

**FATHER’S DAY LITURGY**  
Friday 4th September 2015  
An invitation is extended to all the Fathers in our community to join us in celebrating Father’s Day on Friday 4th September. The day will commence with a light breakfast served in the St Joseph’s Centre from 8:15am, followed by a liturgy in the hall commencing at 9am. Please join us in prayer, reflections and singing.

**SCHOOL CENSUS DAY**  
FRIDAY 7TH AUGUST  
Friday 7th August is School Census Day. All children should attend school on this day and absences should only be if it is absolutely necessary.

If you child is absent on this day, please simply email the school at stmadeleine@parra.catholic.edu.au by 10am on Friday explaining their absence and their date of return to school. This email will be forwarded to your child’s teacher. Please note: Auditors have advised that written advice from parents is essential.

This is of course a requirement that applies to everyday of the school year, however, Census data is directly related to Government funding for our schools and the requirements outlined above are set by the department of Education.

Thank you for your co-operation.

**NOTES SENT HOME OR EMAILED**  
This week

1. Year 1 Speaking Competition  
2. Year 1 Parents Dinner
**EVENT CALENDAR**  
**Term 3 2015**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Athletic Carnival</td>
<td>Fri 31st July</td>
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<tr>
<td>Pizza Day Canteen Closed</td>
<td>Tues 4th Aug</td>
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<tr>
<td>Debating 9.45am</td>
<td>Fri 7th Aug</td>
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<tr>
<td>St Madeleine’s Assembly 2pm</td>
<td>Fri 7th Aug</td>
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<tr>
<td>P&amp;F Meeting 7pm</td>
<td>Mon 10th Aug</td>
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<tr>
<td>ICAS Maths</td>
<td>Tues 11th Aug</td>
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<tr>
<td>School Mass Years 1-5</td>
<td>Fri 14th Aug</td>
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<tr>
<td>Feast of the Assumption 9.15am</td>
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<tr>
<td>Cartoon Workshop</td>
<td>Fri 14th Aug</td>
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<tr>
<td>Yr 6 Voice of Youth</td>
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<tr>
<td>Years 1 &amp; 4 Weekend Parish Mass Feast of the Assumption 5.30pm</td>
<td>Sat 15th Aug</td>
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<tr>
<td>Voice of Youth</td>
<td>Mon 17th</td>
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<tr>
<td>Debating 9.45am</td>
<td>Tues 18th Aug</td>
</tr>
<tr>
<td>St Madeleine’s Assembly 2pm</td>
<td>Fri 21st Aug</td>
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<tr>
<td>Kindy Bowling</td>
<td>Sat 22nd Aug</td>
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<tr>
<td>Sacrament of Eucharist</td>
<td>Sat/Sun 22nd &amp; 23rd Aug</td>
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<tr>
<td>World of Maths</td>
<td>Wed 26th Aug</td>
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<tr>
<td>Year 4 Dinner &amp; Drinks</td>
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<tr>
<td>The Brewery 7pm</td>
<td>Thurs 27th Aug</td>
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<tr>
<td>Grandparent’s Day Celebration 9:10am Liturgy, Open Classrooms, Morning Tea</td>
<td>Fri 28th Aug</td>
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<tr>
<td>Sacrament of Eucharist</td>
<td>Sat/Sun 29th &amp; 30th Aug</td>
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<td>Year 1 Bel Fiore Dinner 7pm</td>
<td>Tues 1st Sept</td>
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<tr>
<td>Father’s Day Stall</td>
<td>Wed 2nd Sept</td>
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<tr>
<td>Father’s Day Celebrations</td>
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<tr>
<td>Breakfast 8.15am 9am Liturgy</td>
<td>Fri 4th Sept</td>
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<tr>
<td>St Madeleine’s Assembly 2pm</td>
<td>Fri 4th Sept</td>
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<tr>
<td>Great Book Swap</td>
<td>Thurs 10th Sept</td>
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<tr>
<td>Year 6 Parents Night</td>
<td>Thurs 10th Sept</td>
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<tr>
<td>Kindy Dinner Bannerman Glenhaven 7.30pm</td>
<td>Fri 11th Sept</td>
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<tr>
<td>St Madeleine’s Assembly 2pm</td>
<td>Fri 18th Sept</td>
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<tr>
<td>Term 3 Ends</td>
<td>Fri 18th Sept</td>
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<tr>
<td>Term 4 Begins</td>
<td>Tues 6th Oct</td>
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NO CANTEEN

**on Tuesday 4th August will be CLOSED due to the PIZZA DAY**

There will no service at morning tea or lunchtime.

**School Hours and Supervision of Students**

Lessons commence each morning at **8.50am and conclude at 3.00pm on Mondays to Fridays.** The school grounds are open to pupils from 8.20am each morning and remain open to pupils until the last bus leaves each afternoon. At all times outside the period from 8.20am to approximately 4.00pm, the school grounds are out of bounds to all pupils.

Normal supervision of pupils by the school will be undertaken between the hours **8.20am - 3.30pm Mondays to Fridays, however, we are aware that some students arrive earlier than this because of bus timetables. Therefore an executive member of staff is on the playground from 8am to supervise these early arrivals.**

Would you please assist the school in the interest of the pupils’ safety by endeavouring to ensure that your child does not attend or remain in the precincts of the school outside the hours of 8.20am to 3.30pm on Mondays to Fridays, unless and only if they are arriving by bus or waiting for buses in the supervised bus lines.

If any parent or guardian has difficulty in ensuring that their child does not attend school until 8.20am and / or ensuring that their child leaves school by 3.30pm (bus passengers only excepted), kindly contact the school in order to discuss what special arrangements might be made for their child.

The school will not be responsible for supervising or caring for students outside the school premises unless the students are engaged in a school sponsored activity e.g. an excursion or a sporting event.

The school will not be responsible for supervising or caring for students on their journey to and from school. In particular, the school will not be responsible for supervising students at bus stops either on their way to school or on their way home from school. Each student’s journey to and from school shall be the responsibility of each student's parent or guardian.

Special arrangements will be made in relation to authorised school activities, which require the attendance of students at the school outside of these hours.

It is important that children arrive at school on time for the **assembly bell at 8.50am.**

**Playground Safety Before/After School**

Please ensure you are supervising your children carefully if they are playing on the play equipment before and after school.

Teachers supervise this area at recess and at lunch times but there is no teacher on duty outside these times.
Child Protection

Over the past few weeks a few parents have missed out on attending an excursion or helping with the athletics carnival because their child protection requirements have not been completed or updated. If you would like to be involved in any activity at school, it is a requirement that your Child Protection training (CEO Training Module) and Working with Children Check (WWCC) are both up to date. Information is included here.

Please contact the office if you are unsure of your status. We keep records and cross check when parents volunteer to be involved in any activity. Thank you for always wanting to help out in so many ways and for cooperating with this important requirement.

Jeanette Black
Principal

St Madeleine’s Catholic Primary School
28 Annangrove Road Kenthurst NSW 2156
Tel: 9634 6751  Fax: 9634 6799
ABN:86 875 623 906
E-mail: smadeleines@parra.catholic.edu.au

PARENT VOLUNTEERS - CHILD PROTECTION

It is a Diocesan requirement that parents who volunteer at school

1. Must complete the CEO online Child protection Module.
   http://childprotection.parra.catholic.edu.au and needs to be completed every two years which is emailed to the school after completion.

AND

2. Complete the Working with Children Check. The new, online Working with Children Check (WWCC) covers more people, is more comprehensive and provides better protection for children.

This check is a prerequisite for anyone in child-related work. If you are a volunteer, helping in your child’s school, your WWCC will be phased in over a five year period.

We suggest to parents to do this new working with children check. It is free because you are volunteers and at the same time you will receive a clearance for 5 years. That means you can get involved in any volunteer activities at your school as well as any other school in NSW or any child related workplace.

How to apply

STEP 1
Fill in an online application form at www.newcheck.kids.nsw.gov.au

If you cannot access the online system, call a customer Support Officer for assistance on (02) 9286 7219.

When you complete the application, you will receive an application number. This application number cannot be used for the online verification process until you completed STEP 2.

STEP 2
Take your application number and proof of your identity to a NSW motor registry.

This check remains free for volunteers.

Once your application has been processed, you will receive the outcome by email (or post if you do not have an email address). Most applications will be processed within 48 hours.

You then forward this email to smadeleines@parra.catholic.edu.au or send in a copy of the form to the school office for our records.

M/Office Child Protection/Parent Volunteer Child Protection
Please ensure you give your child the correct money for their lunch order.